



LAKE PARISH COUNCIL – AGENDA Thursday 11 July 2024

You are hereby summoned to attend a meeting of Lake Parish Council to be held on Thursday 11 July 2024 at 7.00 pm at Lake Methodist Church, Sandown Rd, Lake, to consider the matters set out in the following agenda.

Members of the public are invited to attend the meeting. There will be a 10-minute public forum before and after the public meeting for questions.

1. Apologies for absence
2. To receive any declarations of interest in agenda items
3. To confirm the minutes of the meeting held on 9 May 2024 (Paper A)
4. Matters arising from the minutes not requiring a resolution.
5. Updates from Safer Neighbourhoods Policing Team
6. Casual Vacancy – Co-option
7. Motion

Final Motion now reads

"I reference an agreed Lake Parish Council decision in March 2020, agenda item 106/19-20, that the parish Council records our meetings and uploads them onto our website. Following recent challenges I have received, and investigating the matter as your responsible Chair, I have discovered compelling strong guidance that it is recommended that the best practice is before doing this we should have first put in place a Recordings, and Retention policy, which the previous Council never did. Whilst I remain convinced that longer term this is the right thing to do, as Chair it is my duty to propose that until such policies are in place to protect our own liabilities we should stop this action, and reverse the March 2020 decision. The writing of these new policies, must be scheduled into our workplan, but only done once the overdue review of our statutory policies, recommended by the recent Audit, has been completed".

8. Finances

1. To approve the Payments and Receipts lists as presented for June 2024 (Paper B)
2. To receive and note the verified bank reconciliations for June 2024 (Paper C)
3. To receive and note the expenditure against budget through June 2024 (Paper D)
4. New Road Toilets – update
5. Lake Slipway Toilets – update
6. **Thearl's** Green - General maintenance

9. Bay Place Plan

10. Planning applications: to resolve comments on applications received.

11. Ripples

12. The Clerk

13. Isle of Wight Councillors

14. **Councillors' reports**

15. PUBLIC QUESTION TIME

10 minutes are available for members of the public to speak on any matters relating to parish business. Any written questions received and not considered in the earlier session will be prioritised.



Clerk

3 July 2024.



LAKE PARISH COUNCIL MEETING MINUTES – 9 MAY 2024

Minutes of the Meeting of Lake Parish Council held on
THURSDAY, 9 MAY 2024 at **Lake Methodist Church** at **19.20**

PRESENT: Cllr Paul Brading, Chairman

Cllrs Michelle Abbott, Tim Clapp, Naomi Goodall, Susan Hardy, Jenny Hicks, Adrian Whittaker, Bette Young

IN ATTENDANCE: Mr Richard Priest (Clerk), Ms Lorraine Elliss (Admin)

From the floor There were 10 members of the public present.

Public Question Time

A resident asked about New Road Toilets and the Chair outlined background to the provision, the cost of damage in the order of 17% of precept and the public feedback supporting reprovision which is now being taken forward; the Chair also answered a question on Revetment Toilets which would be covered in detail in the meeting, with all year opening planned once project is completed; and Chair also updated residents on plans for reopening of Little Stairs steps.

1/24-25 APOLOGIES FOR ABSENCE

Apologies were received from Cllr John Marshall, and the Chair welcomed recently co-opted Parish Councillor Tim Clapp, and residents, to the meeting.

2/24-25 TO ELECT A CHAIRMAN

Cllr Brading vacated the chair, Cllr Hardy nominated Cllr Brading as Chair and Cllr Young seconded, members unanimously agreed the election and Cllr Brading read and signed the acceptance of office.

3/24-25 TO ELECT A VICE-CHAIRMAN

Cllr Brading nominated Cllr Whittaker and Cllr Young seconded, and the election was unanimously agreed, Cllr Whittaker read and signed his acceptance of office.

4/24-25 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS

Declarations of interest were as previously registered and recorded.

5/24-25 CONFIRM MINUTES OF MEETING HELD ON 9 April 2024

It was unanimously **resolved** to approve the minutes of 9 April 2024 as a true and accurate record of the meeting, and the Chair signed them accordingly. The Chairman expressed noted current Parish Council vacancy and the process being followed.

6/24-25 UPDATE FROM SAFER NEIGHBOURHOODS POLICING TEAM

The Clerk circulated copies of the report from PCSO May.

7/24-25 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND POLICIES

Cllr Brading proposed acceptance of all policy documents with members being able to further review policies over future meetings, and members unanimously approved the documents, and thanks Jenn and Raine for revisions in line with national guidance, with members also asking for circulation of Civility and Respect document if possible.

8/24-25 FINANCES

a) Payments and Receipts lists as presented for March 2024.

The Chair thanked Cllr Hardy for work with the RFO on the accounts and members unanimously approved the Payments and Receipts lists as presented for March 2024. Cllr Hardy noted water supply costs for Slipway Toilets during the period of closure, and clerk noted some was for previous period and that there was ongoing correspondence on this matter, and would need resolution before re-opening of amenity.

b) Bank reconciliations for March 2024.

Members noted the verified bank reconciliations for March 2024.

c) Year-end report for the period ending 31 March 2024.

Members unanimously approved the year-end report for the period ending 31 March 2024.

9/24-25 FINANCES – ANNUAL ACCOUNTS

a) Conflicts of Interest

Members unanimously confirmed there was no conflicts of interest between the BDO and the Parish Council, or its members.

b) Internal Auditors Report Period Ending 31 March 2024

Members thanked officers for circulating the Report in advance of the meeting, noted the Internal Auditors Report for the Period ending 31 March 2024, and noted recommendations contained within the Report, as well as the positive improvements in the previous 12 months.

c) 2023-24 Annual Governance Statements and Dates for the exercise of Public Rights.

Members unanimously approved the 2023-24 Annual Governance Statements and confirmed the dates for the exercise of Public Rights, commencing on Tuesday, 4 June 2024 and ending Monday, 15 July 2022 and the Chair and Clerk signed them accordingly.

d) Inventory of Land and Other Assets,

Members reviewed and unanimously approved the Inventory of Land and Other Assets, including Building and Office Equipment, and members thanked Jenn and Raine for the document, with tablets to be removed in 2025.

e) 2023-24 Accounting Statements,

Members unanimously approved the 2023-24 Accounting Statements, (i) Section 1 and (ii) Section 2, and the Chair and Clerk signed them accordingly.

10/24-25 PLANNING

Members noted correspondence circulated by Raine and thanked her updating members. The Chair also updated members on Merrie Gardens proposal, and also the delay in enforcement due to weather conditions.

11/24-25 EVENTS

Cllr Brading noted planned briefing in June, and members discussed number of meetings, which would also be discussed at June Meeting. Cllr Brading said that extra meetings would be called if required, including in August, but highlighted the resource implications and that members would cover this in June.

12/24-25 CLERK'S REPORT

a) The Clerk had circulated his report previously and members noted the volume of work undertaken by the Back Office Support, and would review before the Autumn, members noted increase of requests for information, additional meetings for Bay Place Plan and other pressures needed to be considered in the review.

The Clerk updated members on the New Road Toilets project and need for Island Roads to give permission for Crane, before works could commence; and also the progress made with installation of the Pump on the slipway, and next phase agreeing with Isle of Wight Council and contractors, the replacement of water supply.

b) Members thanked Clerks team for report and extensive range of issues being progressed.

13/24-25 COUNCILLORS REPORTS – MATTERS NOT REQUIRING A RESOLUTION

Cllr Brading noted invitation to IW Cllr Jordan for site visit at Fairway/Sandown Road/Tescos Junction and would report back once visit arranged; the Tree in Carpenters Close planted, Currie Road abandoned vehicle crushed, and Car Wash and drainage issue under appeal.

Cllr Hicks reported on flooding issue at Rail Bridge and Heath Road, and improvements made, concerns about planters at Cenotaph with members noting not a Parish asset, and Cllr Whittaker would attend and report; and invitation to Piano Recital at Church in May.

Cllr Whittaker reported on anti-social behaviour on Cliff Path and report to Police, slabs at memorial to be made good by Island Roads; and Cllr Brading reminded members of Bay D-Day 80 Church Service on May 19, 2024 at Christ Church, with Lord Lieutenant and High Sheriff attending.

Cllr Brading updated members on the Bay Place Plan process, with steering group almost in place including 8 community representatives.

Cllr Hardy circulated details of the Ripples costs and adverts already booked and thanked members for submitting articles.

PUBLIC FORUM

A resident asked about litter picking in the Parish, and members noted absence of Green Town volunteers and Cllr Hardy would include in future Ripples; and another resident thanked Members for efforts regarding revetment toilets and appreciated the situation.

NEXT MEETING

Thursday, 11 July 2024 at 19.00 at Lake Methodist Church, Sandown Road, at Lake Methodist Church.

Meeting closed 21.17

Cashed	#	Date	Recipient	Details	Value	NET	VAT
June	019	10/06/2024	Danfo	Lock, Clean and maintain toilets	1063.55	886.29	177.26
June	020	24/04/2024	Focus	Leginella Risk Assessment	99.00	82.50	16.50
June	021	03/06/2024	Focus	New Road - Lock removal/Gas Leak Checks	102.00	85.00	17.00
June	022	10/06/2024	Business Stream	Water - Slipway	1431.82	1431.82	0.00
June	023	10/06/2024	Wight Computers	Old/New Clir Chnages	72.00	60.00	12.00
June	024	10/06/2024	Biltmore	Lake Ripple	1084.00	903.33	180.67
June	025	10/06/2024	Observer	Public Notice - Co-option Notice	92.40	77.00	15.40
June	026	10/06/2024	John O'Conner	Fairway Park Cutting	276.38	230.32	46.06
June	027	11/06/2024	Richard Priest Expenses	D Day Flag	24.98	20.82	4.16
June	028	19/06/2024	Focus	Water Leak at New Road Toilets	90.00	75.00	15.00
June	029	19/06/2024	IOW Observer	Public Notice	92.40	77.00	15.40
June	036	10/06/2024	Business Stream	Water - Slipway	1431.82	1431.82	0.00
June	037	28/06/2024	Marshall K A	Ripples Honorarium - Editorial	25.00	25.00	0.00
June	038	28/06/2024	Forbes TK	Ripples Honorarium - Distribution	178.00	178.00	0.00

Item 8 - Paper B

Cashed	Paying in slip	#	Date	Details	Value	NET	VAT
June	500166	018	17/06/2024	WC Income	8.65	8.65	0.00
June	500167	019	25/06/2024	WC Income	8.65	8.65	0.00
June	500165	021	14/06/2024	WC Income	14.25	14.25	0.00
June		022	10/06/2024	Bank Interest	442.40	442.40	0.00
June	500164	023	05/06/2024	WC Income	12.70	12.70	0.00
June		024	06/06/2024	VAT Return	6173.50	6173.50	0.00

047	Toilets Capital Provision x3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	60,000.00
048	Toilets Clean	9571.95	0.00	0.00	0.00	0.00	9,571.95	0.00	0.00	21,602.55	21,602.55
049	Toilets Rebuild Lake Cliff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
050	Toilets Rebuild New Road	118901.71	0.00	0.00	0.00	0.00	118,901.71	0.00	0.00	-118,901.71	-118,901.71
051	Toilets Repair and Maintenance General	192.00	0.00	0.00	0.00	0.00	192.00	0.00	2,000.00	1,808.00	1,808.00
052	Toilets Repair and Maintenance Revetment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00
053	Toilets Service and Testing	99.00	0.00	0.00	0.00	0.00	99.00	0.00	1,200.00	1,101.00	1,101.00
054	Toilets Utilities Electric	2465.05	0.00	0.00	0.00	0.00	2,465.05	0.00	7,486.50	5,021.45	5,021.45
055	Toilets Utilities Water	3093.14	0.00	0.00	0.00	0.00	3,093.14	0.00	4,730.25	1,637.11	1,637.11
00Z	Unbudgeted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		144385.50	0.00	0.00	0.00	0.00	144,385.50	0.00	221,053.92	76,668.42	60,927.72

Income 279,686.48 466.71 6,560.15 286,813.34

Bank Balances

Treasurers 37,553.73
Deposit 388,606.94
Gratuity 0.00
TOTAL 426,160.67

General

Earmarked 53451
Budgeted spend remaining 131,598.29
Balance 195,601.22
45,510.16