



LAKE PARISH COUNCIL – AGENDA Thursday 12 September 2024

You are hereby summoned to attend a meeting of Lake Parish Council to be held on Thursday 12 September 2024 at 7.00 pm at Lake Methodist Church, Sandown Rd, Lake, to consider the matters set out in the following agenda.

Members of the public are invited to attend the meeting. There will be a 10-minute public forum before and after the public meeting for questions.

1. Apologies for absence
2. To receive any declarations of interest in agenda items
3. To confirm the minutes of the meeting held on 11 July 2024 (Paper A)
4. Matters arising from the minutes not requiring a resolution.
5. Updates from Safer Neighbourhoods Policing Team
6. Finances
 1. To approve the Payments and Receipts lists as presented for July 2024 (Paper B)
 2. To approve the Payments and Receipts lists as presented for August 2024 (Paper C)
 3. To receive and note the verified bank reconciliations for August 2024 (Paper C)
 4. To receive and note the expenditure against budget through August 2024 (Paper D)
 5. Budget Consultation and Process
7. New Road Toilets – update
8. Lake Slipway Toilets – update
9. Bay Place Plan - update
10. Planning applications: to resolve comments on applications received.
11. Ripples
12. The Clerk
13. Isle of Wight Councillors
14. **Councillors' reports**

15. PUBLIC QUESTION TIME

10 minutes are available for members of the public to speak on any matters relating to parish business. Any written questions received and not considered in the earlier session will be prioritised.

A handwritten signature in black ink, appearing to read "R. Smith". The signature is written in a cursive style with a large, stylized initial "R".

Clerk

05 September 2024.



LAKE PARISH COUNCIL MEETING MINUTES – 11 July 2024

Minutes of the Meeting of Lake Parish Council held on **THURSDAY, 11 July 2024** at **Lake Methodist Church** at **19.00**

PRESENT: Cllr Paul Brading, Chairman

Cllrs Naomi Goodall, Susan Hardy, Jenny Hicks, John Marshall, and Adrian Whittaker

IN ATTENDANCE: Mr Richard Priest (Clerk).

From the floor There were 4 members of the public present, and PCSO May.

Public Question Time

The Chairman invited residents to ask questions before the meeting or at the end.

13/24-25 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Michelle Abbott, Tim Clapp, and Bette Young.

14/24-25 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS

There were no further declarations in addition to those already registered.

15/24-25 TO CONFIRM MINUTES OF MEETING OF 9 MAY 2024

Cllr Hardy proposed, and Cllr Goodall seconded, the minutes of the meeting held on Thursday, 9 May 2024 as a true and accurate record, and the Chair signed accordingly. Cllr Whittaker asked for the Civility and Respect paper to be recirculated and be a future agenda item for adoption.

16/24-25 MATTERS ARISING FROM MINUTES NOT REQUIRING RESOLUTION

There were no matters arising.

17/24-25 CASUAL VACANCY – CO-OPTION UPDATE

Cllr Brading outlined the process, including adverts and on-line notices, with 3 applicants. There was no overall majority in the first round of votes, and Stephen Parkes was voted into the vacancy after a tied vote, with the Chair's casting vote.

18/24-25 FROM SAFER NEIGHBOURHOOD POLICING TEAM

The chair welcomed PCSO May to the meeting, who updated members on the level of anti-social behaviour, pop-up surgeries in the Bay, effectiveness of Operation Spider, recent project at Battery Gardens, and Let's Talk highlighting concerns about fly-tipping, cars and dog-fouling. Cllrs Marshall, Brading and Whittaker thanked PCSO May for the report and asked questions about speeding on the Fairway and in the Parish.

19/24-25 MOTION

Cllr Brading proposed the motion, and Cllr Whittaker seconded:

"I reference an agreed Lake Parish Council decision in March 2020, agenda item 106/19-20, that the parish Council records our meetings and uploads them onto our website. Following recent challenges, I have received, and investigating the matter as your responsible Chair, I have discovered compelling strong guidance that it is recommended that the best practice is before doing this we should have first put in place a Recordings, and Retention policy, which the previous Council never did.

Whilst I remain convinced that longer term this is the right thing to do, as Chair it is my duty to propose that until such policies are in place to protect our own liabilities, we should stop this action, and reverse the March 2020 decision. The writing of these new policies must be scheduled into our workplan, but only done once the overdue review of our statutory policies, recommended by the recent Audit, has been completed".

Members discussed the need to prioritise policy review and revision before the 2025 elections, recognising the limited resources available and the immediate priorities of Lake Slipway Toilets and New Road Toilets. Members agreed to form a working party before the September meeting.

Members voted on the motion, with 6 members voting for the motion and 1 against, and the motion was carried.

20/24-25 FINANCES

1. To approve the Payments and Receipts lists as presented for June 2024

Members unanimously approved the Payments and Receipts as presented for June 2024 and the Chair signed them accordingly.

2. To receive and note the verified bank reconciliations for June 2024.

Members agreed and noted the verified bank reconciliations for June 2024.

3. To receive and note the expenditure against budget through June 2024.

Members agreed and noted the expenditure against budget through June 2024.

4. New Road Toilets – update

The Clerk updated members of the reprovision of the public toilets at New Road, and members thanked the back office team for regular updates. Cllr Whittaker noted he had spoken to the demolition team regarding the gent's toilet sign and the progress of the project.

5. Lake Slipway Toilets

The Clerk highlighted recent anti-social behaviour at the site following recent social media coverage and highlighted the reporting process on notices on site and website, and the impact the coverage had had and that

the Clerk was meeting was meeting with website administrator. Members thanked all for their efforts enabling reopening of slipway toilets.

6. Thearles Green – Maintenance

Members discussed maintenance at Thearles Green, and noted it was an IW Council asset, and members would also be developing projects around New Road Toilets in due course, members considered allocating funds from Town Improvement Budget, and agreed for the Chair to contact Isle of Wight Council (IWC) in first instance regarding tidying up the site as per contract.

21/24-25 BAY PLACE PLAN

Cllr Brading updated members on the first meeting of the wider Bay Place Plan team, with date for September meeting agreed, with discussions on possible projects to take forward.

22/24-25 PLANNING

Cllr Brading noted there were no applications requiring comment.

23/24-25 CLERK'S REPORT

Members thanked the Clerk for his report, update on Toilets and banking issues, with possible Nayax project, and members discussed progress of Revetment Working Party Project, with delays caused by production process and need to following IWC procurement process.

24/24-25 COUNCILLORS REPORTS

Cllr Brading noted that planning regulations were likely to change in due course given early indications from New Government, and members noted concerns regarding slip hazard at Lake Slipway, which had been reported by the Clerk. Cllrs Goodall and Hicks reported on successful D-Day at 80 Church Service, with members also discussing a christmas tree at New Road and grass cutting projects.

Cllr Brading proposed, and members unanimously agreed, to extend meeting by 15 minutes.

Cllr Brading thanked Cllr Hardy for work on Lake Ripples, and also thanked Mrs Marshall for editing, recognising issues with distribution, and all members welcomed back Cllr Marshall. Members also noted need to PAT Parish Council equipment including PA System; Cllr Brading updated members on recent positive social media comments about actions being taken by Parish Council, feedback on legal enforcement delay at site adjacent to KFC due to weather, and members agreed Policies working Party of Cllrs Marshall, Hicks, and others subject to availability.

PUBLIC FORUM

Members of the public noted slipway concerns and feedback from litter picking in the parish.

NEXT MEETING

Thursday, 12 September 2024 at 19.00 at Lake Methodist Church,
Sandown Road, at Lake Methodist Church.

Meeting closed 21.15

Cashed	#	Date	Recipient	Details	Value	NET	VAT
July	030	02/07/2024	SSE	Lake Slipway electricity	330.94	315.18	15.76
July	031	02/07/2024	Focus	Legionella Risk Assessment slipway	99.00	82.50	16.50
July	032	02/07/2024	Focus	Maintenance at Slipway Lights and water for urinals	114.00	95.00	19.00
July	033	02/07/2024	Focus	Collection of goods new road to slipway plus padlock	196.62	163.85	32.77
July	034	02/07/2024	Danfo	Lock clean and carry out maintenance	1063.55	886.29	177.26
July	035	03/07/2024	Sandown Town Council	SLA Back Office Q1 2024/2025	2887.50	2887.50	0.00
July	039	08/07/2024	John O'Conner	Fairway Park Cutting	158.27	131.89	26.38
July	040	08/07/2024	Focus	Locks/Padlocks - Slipway (replaced those cut)	175.64	146.37	29.27
July	041	10/06/2024	Biltmore	Ripples	1084.00	1084.00	0.00
July	042	25/07/2024	Chant Lock	Padlocks (Slipway)	268.90	224.08	44.82
July	043	25/07/2024	Business Stream	Water - New Road	293.28	293.28	0.00
July	044	25/07/2024	Community Action	Bay Youth Project Contribution	5000.00	5000.00	0.00
July	056	09/07/2024	ICO DD	ICO Registration	35.00	35.00	0.00

Cashed	Paying in slip	#	Date	Details	Value	NET	VAT
July	500168	020	01/07/2024	WC Income	9.40	9.40	0.00
July	500169	025	12/07/2024	WC income	3.70	3.70	0.00
July	500170	026	17/07/2024	WC income	17.40	17.40	0.00
July	500171	027	22/07/2024	WC income	9.10	9.10	0.00
July	500172	028	29/07/2024	WC income	7.25	7.25	0.00
July		029	09/07/2024	Bank Interest	401.38	401.38	0.00

Cashed	#	Date	Recipient	Details	Value	NET	VAT
August	045	05/08/2024	SSE	New Road Toilets Electricity	1172.63	1116.79	55.84
August	046	12/08/2024	John O Connor	Fairway Park Lake	276.38	230.32	46.06
August	047	12/08/2024	Wight Computers	Remote Support Stephen Parkes email #1	36.00	30.00	6.00
August	048	12/08/2024	Danfo	New Road Clean and Minor Maintenance	1611.05	268.51	1342.54
August	049	15/08/2024	Focus	Taps at Slipway	240.96	200.80	40.16
August	050	15/08/2024	Marshall F W	Replace Waterpipe	5779.82	4816.52	963.30
August	051	15/08/2024	Marshall F W	Pump installation	5395.33	4496.11	899.22
August	052	15/08/2024	Danfo	Minor Maintenance - New Road	547.50	456.25	91.25
August	053	15/08/2024	Danfo	30% Total order value of New Road Toilets £198169.	71341.03	59450.86	11890.17
August	054	15/08/2024	Public Works Loan	New Road PWLB	1173.14	1173.14	0.00
August	055	21/08/2024	Lake Methodist Church	Council Meetings - Hire of church	300.00	300.00	0.00
August	057	28/08/2024	Marshall K A	Ripples - Editing	25.00	25.00	0.00
August	058	28/08/2024	Forbes TK	Ripples Honorarium - Distribution	178.00	178.00	0.00

Cashed	Paying in slip	#	Date	Details	Value	NET	VAT
August	500173	025	05/08/2024	WC Income	8.40	8.40	0.00
August		030	09/08/2024	Bank Interest	384.75	384.75	0.00
August	500176	031	19/08/2024	WC Income	12.20	12.20	0.00
August	500177	032	27/08/2024	WC Income	9.90	9.90	0.00
August	500174	034	12/08/2024	WC income	11.55	11.55	0.00

	April	May	June	Quarter 1	July	August	Sept	Quarter 2	Oct	Nov	Dec	Quarter 3	Jan	Feb	Mar	Quarter 4	Totals
Opening Balance		27,302.97															
Unpresented cheques carried over / Correction Transfer		256,429.36					99,902.36										
Expenditure																	
Administration Audit		0.00	250.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
Administration Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Insurance		0.00	1,697.44	0.00	1,697.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,697.44
Administration Loan (PWLB - Fairway Football Field)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Loan (PWLB - New Road)		0.00	0.00	0.00	0.00	0.00	1,173.14	0.00	1,173.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,173.14
Administration Phone		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Professional Fees Payroll		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Professional Services Misc in Legal Advice		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Professional Services SLA		2,500.00	0.00	0.00	2,500.00	2,897.50	0.00	2,897.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,397.50
Administration Accounting Software		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration Stationery and Photocopying		12.85	0.00	24.98	37.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.83
Administration Subscriptions IWALC & SLIC		0.00	0.00	72.00	72.00	0.00	36.00	0.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108.00
Administration ICT Email		0.00	184.80	352.80	537.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	352.80
Adverts and Publicity Adverts		0.00	35.00	178.00	355.00	0.00	178.00	0.00	178.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355.00
Adverts and Publicity Newsletter Distribution		178.00	0.00	178.00	356.00	0.00	178.00	0.00	178.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.00
Adverts and Publicity Newsletter Printing		0.00	0.00	1,084.00	1,084.00	0.00	0.00	1,084.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,168.00
Adverts and Publicity Newsletter Ripples Honorarium		25.00	0.00	25.00	50.00	0.00	25.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
Adverts and Publicity Website Domain Name		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants Christmas		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants Christmas Lights Replacement		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants Events Civic		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants Events S137		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants Remembrance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors Chair Allowance		0.00	0.00	87.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.85
Council and Councillors Chair training		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors Chair training		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors Election		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors Hall Hire		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors Hall Hire		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Beach		0.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Provisions Beach Buoys		0.00	3,263.35	0.00	3,263.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,263.35
Provisions Beach Bin Emptying		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Dog Bins		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Fairway Park Tree work		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Fairway Park Grass Cutting		0.00	0.00	276.38	276.38	158.27	276.38	434.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	711.03
Provisions Hanging Baskets Planting		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Hanging Baskets Watering		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Youth Offer		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Plaza/Parish Improvement		0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Provisions Regeneration		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions Thurles Green		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions IWC Grounds Maintenance Contributions		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing HMRC		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing Salary (prev. employment)		0.00	0.00	1,063.55	9,571.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,571.95
Toilets Clean		0.00	8,508.40	1,063.55	9,571.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,571.95
Toilets Rebuild Lake Cliff		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Toilets Rebuild New Road		118,901.71	0.00	0.00	118,901.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,901.71
Toilets Repair and Maintenance General		0.00	0.00	192.00	192.00	641.16	240.36	882.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,074.12
Toilets Repair and Maintenance Revetment		0.00	0.00	0.00	1,276.55	84,674.73	0.00	85,951.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,951.28
Toilets Service and Testing		0.00	0.00	99.00	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.00
Toilets Utilities Electric		2,465.05	0.00	0.00	2,465.05	330.84	1,172.63	1,503.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,968.62
Toilets Utilities Water		0.00	229.50	2,863.64	3,093.14	283.28	0.00	293.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,968.62
Unbudgeted		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditure		124,082.61	14,239.54	6,063.35	144,385.50	11,671.70	88,076.84	99,748.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	244,134.04

Current Save

047	Toilets Capital Provision x3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	60,000.00
048	Toilets Clean	9571.95	0.00	0.00	0.00	0.00	9,571.95	0.00	0.00	21,602.55	21,602.55
049	Toilets Rebuild Lake Cliff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
050	Toilets Rebuild New Road	118901.71	0.00	0.00	0.00	0.00	118,901.71	0.00	0.00	-118,901.71	-118,901.71
051	Toilets Repair and Maintenance General	192.00	882.12	0.00	0.00	0.00	1,074.12	2,000.00	2,000.00	925.88	925.88
052	Toilets Repair and Maintenance Revetment	0.00	85951.28	0.00	0.00	0.00	85,951.28	15,000.00	15,000.00	-70,951.28	-70,951.28
053	Toilets Service and Testing	99.00	0.00	0.00	0.00	0.00	99.00	1,200.00	1,200.00	1,101.00	1,101.00
054	Toilets Utilities Electric	2465.05	1503.57	0.00	0.00	0.00	3,968.62	7,486.50	7,486.50	3,517.88	3,517.88
055	Toilets Utilities Water	3093.14	293.28	0.00	0.00	0.00	3,386.42	4,730.25	4,730.25	1,343.83	1,343.83
00Z	Unbudgeted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		144385.50	99748.54	0.00	0.00	0.00	244,134.04	221,053.92	221,053.92	-23,080.12	-26,889.82